

# AMERICA WORLD A D O P T I O N

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## International Flight Guidelines

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The information below lists out the guidelines you will need to follow when booking international flights.

- All flights must be reviewed and approved by AWAA prior to booking. You will need to send the itinerary **from the airlines** containing all flight information including routing.
- **Do not book** your international flights until you have been given **concrete** travel dates and reviewed your flight itinerary with the Travel Coordinator. There is a 50% chance of dates changing.
- You will need to plan your flights so that you will be able to meet the group on the date and place given by the Travel Coordinator. Typically, this is the **Sunday** at the beginning of your week in Ethiopia.
- AWAA guides will be able to pick you up at the airport if you fly directly into Addis. You will be responsible for all arrangements to Addis if you fly into any other city in Ethiopia, until you meet up with an AWAA guide. Your in country package will start at the time you meet up with an AWAA guide in Addis. We recommend flying into Addis.
- The *earliest* you may leave Addis is **after 5:00 pm on Friday**.
- Your child will be traveling on an American visa in their Ethiopian passport so you will want to make sure the return flight routing will not require you to obtain a transit visa for your child as there is not sufficient time to do so during your week in Ethiopia. Below is a list of the only international connection airports that will not require a transit visa for your child:

### **Dubai**

**London** (if not leaving the airport)

**Ethiopian Airlines through Rome** (for a refueling stop only)

**Please note: Travel through Amsterdam and Frankfurt are approved on a case-by-case basis.**

- Make sure to book your child's ticket as follows:
  - First name = Child's Ethiopian first name
  - Middle name = Adoptive Father's first name
  - Last name = Adoptive Father's last name

*Note: If a single mother is traveling, please substitute "Adoptive father's first name" and "Adoptive father's last name" for "Mother's first name" and "Mother's last name"*

The child will be flying on her/his Ethiopian passport, therefore the name on the ticket must match the name on the passport. The spelling on the passport will match the child's birth certificate. Please note that due to the different officials translating the Amharic name into



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English it is common for the spelling on profile and medical information to differ from the final official spelling on the birth certificate. You will need to contact your airline once you receive the official spelling on the birth certificate to have them note the correct spelling.

- You must provide the Travel Coordinator with a copy of your international flight itinerary **from the airlines** once you have booked your flights. It is helpful to ask the airlines to email us a copy of the itinerary at the same time they send your copy.
- Do not make any of your own In Country travel arrangements within the given travel dates.

Please contact us if you have any questions or concerns with these guidelines. Thank you for abiding and cooperating with these guidelines as they will help to make your travel as smooth as possible.